

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF OCEAN, COUNTY OF MONMOUTH**

**Resolution #**

**Authorizing Appointment of Attorney  
for the 2016-2017 Year**

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WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2016-2017; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature, duration and amount of the contract.


NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, as follows:

(1) Richard M. Braslow, Esq., is hereby appointed to provide legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.

(2) This resolution and the notice of award of contract shall be available for public inspection.

Certification

I, Alan Dowling, Secretary of the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on March 16, 2016.

  
Alan Dowling  
Secretary

The foregoing resolution was introduced by Commissioner Gifford and it was seconded by Commissioner Scollay.

**RECORD OF VOTE**

<b>Members</b>	<b>DOWLING</b>	<b>GIFFORD</b>	<b>HORN</b>	<b>O'CONNOR</b>	<b>SCOLLAY</b>
<b>Yes</b>	T	T	T	T	T
<b>No</b>					
<b>Not Voting</b>					
<b>Absent</b>					

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF OCEAN, COUNTY OF MONMOUTH**

**Resolution #**

**Authorizing Appointment of Accountant  
for the 2016-2017 Year**

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WHEREAS, there exists a continuing need for certain accounting services to be provided to the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2016-2017 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract

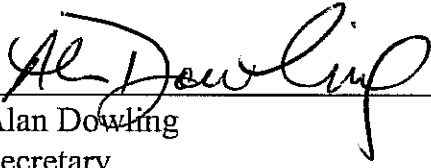
NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, as follows:

(1) Oliver Walling is hereby appointed to provide accounting services to the Commissioners. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.

Certification

I, Alan Dowling, Secretary of the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on March 16, 2016.

  
\_\_\_\_\_  
Alan Dowling  
Secretary

The foregoing resolution was introduced by Commissioner Gifford and it was seconded by Commissioner Scollay.

**RECORD OF VOTE**

<b>Members</b>	<b>DOWLING</b>	<b>GIFFORD</b>	<b>HORN</b>	<b>O'CONNOR</b>	<b>SCOLLAY</b>
<b>Yes</b>	T	T	T	T	T
<b>No</b>					
<b>Not Voting</b>					
<b>Absent</b>					

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF OCEAN, COUNTY OF MONMOUTH**

**Resolution #**

**Authorizing Award of Contract Relative to Firetruck Bid**

WHEREAS, the fire district advertised for bids relative to refurbishing of a firetruck; and

WHEREAS, a single bid was received; and

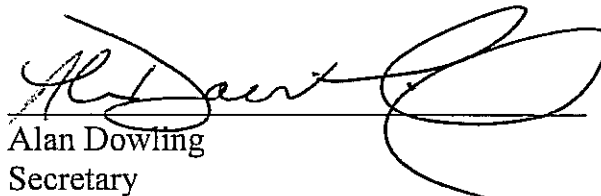
WHEREAS, the bid is deemed acceptable to the Fire District.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, as follows:

- 1) An award of contract is hereby made to Campbell Supply Company LLC relative to the referenced bid.
- 2) This award of contract is contingent upon the providing of the appropriate performance bond.
- 3) The award of contract shall include bid options 10-1 and 10-2.

Certification

I, Alan Dowling, Secretary of the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on April 20, 2016.

  
Alan Dowling  
Secretary

The foregoing resolution was introduced by Commissioner Dowling and it was seconded by Commissioner Scollay.

RECORD OF VOTE

Members	DOWLING	GIFFORD	HORN	O'CONNOR	SCOLLAY
Yes	T				T
No			T		
Not Voting					
Absent		T		T	

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF OCEAN, COUNTY OF MONMOUTH**

**Resolution #**

**Authorizing Hiring of Brad Childs as Fire Inspector**

WHEREAS, the fire district has previously created the position of Fire Inspector;

and

WHEREAS, a vacancy exists relative to the position which the Fire District deems it necessary to fill; and

WHEREAS, the Fire District has considered various individuals for the position and have determined that the hiring of Brad Childs would be in the best interest of the Fire District.

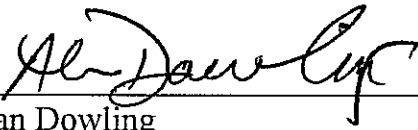
NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, as follows:

- 1) Brad Childs is hereby hired as a Fire Inspector as a per diem employee.
- 2) This hiring is subject to all policies and procedures and terms and conditions of employment previously established by the Fire District.



Certification

I, Alan Dowling, Secretary of the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on May 25, 2016.

  
\_\_\_\_\_  
Alan Dowling  
Secretary

The foregoing resolution was introduced by Commissioner Gifford and it was seconded by Commissioner Horn.

**RECORD OF VOTE**

<b>Members</b>	<b>DOWLING</b>	<b>GIFFORD</b>	<b>HORN</b>	<b>O'CONNOR</b>	<b>SCOLLAY</b>
<b>Yes</b>	T	T	T	T	T
<b>No</b>					
<b>Not Voting</b>					
<b>Absent</b>					

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF OCEAN, COUNTY OF MONMOUTH**

**Resolution #**

**Adoption of Corrective Action Plan**

---

WHEREAS, in accordance with the Single Audit Act, it is necessary for the Fire District to prepare a Corrective Action Plan as part of the annual audit process; and

WHEREAS, it is further required that all findings and recommendations contained in the audit report be addressed by the Chief Financial Officer of the Fire District by means of a Corrective Action Plan which will address the method of resolving any problems as set forth in the findings and recommendations of the audit report; and

WHEREAS, said Corrective Action Plan is to be submitted to the Division of Local Government Services and placed on file with the Clerk or Secretary of the Fire District within 60 days from the date the audit is received by the fire district.

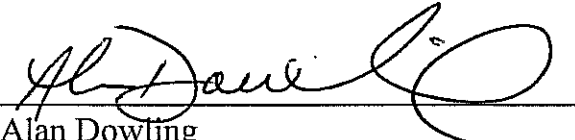
NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, as follows:

(1) The Corrective Action Plan as attached is hereby adopted by the Fire District in accordance with applicable statutory laws or regulations.

(2) A copy of same shall be forwarded to all appropriate parties.

Certification

I, Alan Dowling, Secretary of the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on June 15, 2016.

  
Alan Dowling  
Secretary

The foregoing resolution was introduced by Commissioner Gifford and it was seconded by Commissioner Dowling.

**RECORD OF VOTE**

<b>Members</b>	<b>DOWLING</b>	<b>GIFFORD</b>	<b>HORN</b>	<b>O'CONNOR</b>	<b>SCOLLAY</b>
<b>Yes</b>	T	T	T	T	T
<b>No</b>					
<b>Not Voting</b>					
<b>Absent</b>					

**General Ledger**

The general ledger was complete with the required journal entries.

**Examination of Bills**

A test check of paid bills was made and each bill, upon proper approval, was considered as a separate and individual contract unless the records disclosed it to be a part payment or estimate.

**Finding 2015-001:**

During our audit, it was noted that payroll documentation that was required to be reviewed during GASB 68 testing could not be provided by the client.

**Recommendation:**

That the District maintains records that are accurate and timely with regard to payroll and personnel files.

**Management Response:**

This finding will be corrected in the year ended December 31, 2016.

**Property, Plant & Equipment**

During our review of the District's fixed assets, we noted the following:

**Acknowledgment**

We received the complete cooperation of all the staff of the District and we greatly appreciate the courtesies extended to the members of the audit team.

During our audit, we did not note any problems or weaknesses significant enough that would affect our ability to express an opinion on the financial statements taken as a whole.

Should you have any questions, please contact us.

*HOLMAN FRENIA ALLISON PC*  
HOLMAN FRENIA ALLISON, P.C.  
Certified Public Accountants

May 16, 2016  
Toms River, New Jersey

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF OCEAN, COUNTY OF MONMOUTH**

**Resolution #**

**Authorizing Award of Contract for Insurance Coverage**

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WHEREAS, the Fire District has previously awarded a contract relative to insurance;

and

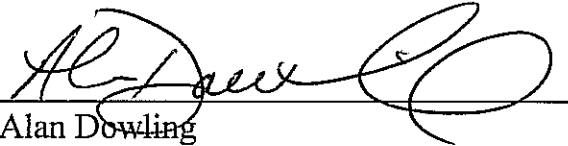
WHEREAS, the Fire District deems it necessary to supplement this insurance.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2  
in the Township of Ocean, County of Monmouth, as follows:

- (1) An award of contract is hereby made to Selective Insurance Company to provide employer protection insurance coverage based on the proposal submitted.

Certification

I, Alan Dowling, Secretary of the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on June 15, 2016.

  
Alan Dowling  
Secretary

The foregoing resolution was introduced by Commissioner Gifford and it was seconded by Commissioner Scollay.

**RECORD OF VOTE**

<b>Members</b>	<b>DOWLING</b>	<b>GIFFORD</b>	<b>HORN</b>	<b>O'CONNOR</b>	<b>SCOLLAY</b>
<b>Yes</b>	T	T	T	T	T
<b>No</b>					
<b>Not Voting</b>					
<b>Absent</b>					

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF OCEAN, COUNTY OF MONMOUTH**

**Resolution**

**Authorizing Adoption of 2015 Audit**

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WHEREAS, *N.J.S.A.* 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual audit report for the fiscal year ended **December 31, 2015**, has been completed and filed with the appropriate parties pursuant to *N.J.S.A.* 40A:5A-15; and

WHEREAS, *N.J.S.A.* 40A:5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution at the Local Finance Board that each member thereof has personally reviewed the sections of the annual audit report entitled AGeneral Comments@ and ARecommendations,@ and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the governing body have received the annual audit and personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled AGeneral Comments@ and ARecommendations@ in accordance with *N.J.S.A.* 40A:5A-17.

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Ocean Township Fire District No. 2 hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2015, and specifically has reviewed the sections of the audit report entitled AGeneral Comments@ and ARecommendations,@ and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED, that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

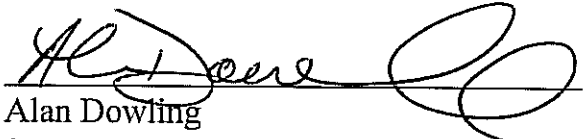
IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON June 15, 2016.

\_\_\_\_\_  
Alan Dowling Secretary

\_\_\_\_\_  
June 15, 2016 Date

Certification

I, Alan Dowling, Secretary of the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on June 15, 2016.

  
Alan Dowling  
Secretary

The foregoing resolution was introduced by Commissioner Gifford and it was seconded by Commissioner Dowling.

**RECORD OF VOTE**

<b>Members</b>	<b>DOWLING</b>	<b>GIFFORD</b>	<b>HORN</b>	<b>O'CONNOR</b>	<b>SCOLLAY</b>
<b>Yes</b>	T	T	T	T	T
<b>No</b>					
<b>Not Voting</b>					
<b>Absent</b>					



FIRE DISTRICTS  
GROUP AFFIDAVIT FORM

PRESCRIBED BY  
THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Ocean Township Fire District No. 2  
being of full age and being duly sworn according to law, upon our oath depose and say:

We are duly appointed/elected (cross out one) members of the Ocean Township Fire District  
No. 2

We certify, pursuant to N.J.S.A.40A:5A-17, that we have each reviewed the annual audit report for the  
fiscal year ended December 31, 2015, and specifically the sections of the audit report entitled  
"General Comments" and "Recommendations."

(PRINT-NAME)

(SIGNATURE)

ALAN DAWSON  
ELWOOD W. HORN  
KEVIN O'CONNOR  
JAMES SCOLLAY  
EARL GIFFORD  
\_\_\_\_\_  
\_\_\_\_\_

[Signature]  
[Signature]  
[Signature]  
[Signature]  
\_\_\_\_\_  
\_\_\_\_\_

Sworn to and subscribe before me

this 15th day of June, 2016

Robert M. Balaban

Notary Public of New Jersey

Robert M. Balaban

Attorney at Law, State of NJ

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF OCEAN, COUNTY OF MONMOUTH**

**Resolution #**

**Authorizing Disposal of Personal Property**

---

WHEREAS, the fire district is the owner of a portable blood pressure machine which is no longer needed for public use and is of minimal value; and

WHEREAS, the Fire District wishes to dispose of the personal property in accordance with New Jersey statute; and

WHEREAS, the fire district is desirous of donating the blood pressure monitor to National Park Service, in an "as-is" condition, without express or implied warranties.

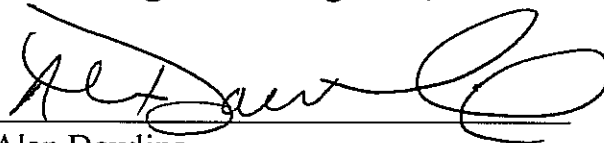
NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2, in the Township of Ocean, County of Monmouth as follows:

(1) This Resolution shall serve as the authority for the Fire District to donate the portable blood pressure machine to National Park Service; and

(2) The donation is made pursuant to the terms and conditions as set forth above and further based upon the execution by the party receiving the property of a hold harmless and indemnification agreement.

Certification

I, Alan Dowling, Secretary of the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on August 17, 2016.



Alan Dowling  
Secretary

The foregoing resolution was introduced by Commissioner Dowling and it was seconded by Commissioner Horn.

**RECORD OF VOTE**

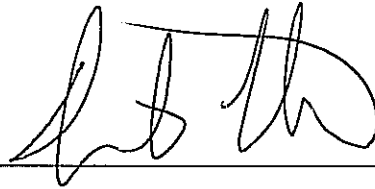
<b>Members</b>	<b>DOWLING</b>	<b>GIFFORD</b>	<b>HORN</b>	<b>O'CONNOR</b>	<b>SCOLLAY</b>
<b>Yes</b>	T	T	T	T	T
<b>No</b>					
<b>Not Voting</b>					
<b>Absent</b>					

**HOLD HARMLESS AND INDEMNIFICATION AGREEMENT**

National Park Service (hereinafter referred to as "National") hereby agrees to hold harmless and indemnify Ocean Township Fire District No. 2 and the Commissioners of Ocean Township Fire District No. 2 from any and all claims and liability concerning use of a portable blood pressure machine by National or any third party. National acknowledges same is donated to it in an "as-is" condition without express or implied warranties.

National Park Service

By: \_\_\_\_\_

A handwritten signature in black ink, appearing to be "J. B. [unclear]", is written over a horizontal line.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF OCEAN, COUNTY OF MONMOUTH**

**Resolution #**

**Authorizing Disposal of Personal Property**

---

WHEREAS, the Fire District is the owner of a 2003 Ford E450 PL Ambulance Vin #1FDXE45F73HB41203 (hereinafter referred to as "the vehicle") which is no longer needed for public use and is of minimal value; and

WHEREAS, the Fire District wishes to dispose of the personal property in accordance with New Jersey statute; and

WHEREAS, the fire district is desirous of donating the vehicle to Ocean Township Fire District No. 1 (Oakhurst) (hereinafter referred to as "Oakhurst") in an "as-is" condition, without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2, in the Township of Ocean, County of Monmouth as follows:

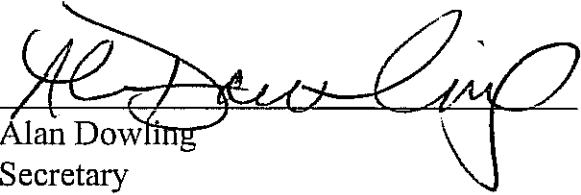
(1) This Resolution shall serve as the authority for the Fire District to donate the vehicle to Oakhurst with the following stipulation:

(a) The District reserves the right to recall the vehicle for temporary use in the event of failure (breakdown) of both of District's current ambulances providing Oakhurst has more than one ambulance available for service.

(2) The transfer is made pursuant to the terms and conditions as set forth above and further based upon the execution by the party receiving the property of a hold harmless and indemnification agreement.

Certification

I, Alan Dowling, Secretary of the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on September 21, 2016.

  
Alan Dowling  
Secretary

The foregoing resolution was introduced by Commissioner Gifford and it was seconded by Commissioner Scollay.

**RECORD OF VOTE**

Members	DOWLING	GIFFORD	HORN	O'CONNOR	SCOLLAY
Yes		✓	✓	✓	✓
No					
Not Voting					
Absent	✓				

## HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

Ocean Township Fire District No. 1 (Oakhurst) (hereinafter referred to as "Oakhurst") hereby agrees to hold harmless and indemnify Ocean Township Fire District No. 2 and the Commissioners of Ocean Township Fire District No. 2 from any and all claims and liability concerning use of the 2003 Ford E450 PL Ambulance by Oakhurst or any third party. Oakhurst acknowledges same is donated to it in an "as-is" condition without express or implied warranties.

Ocean Township Fire District No. 1

Dated:

By: *David Hiers*

## Fire District 2

---

**From:** "Earl H. Gifford" <EGifford@Oceantwp.org>  
**Date:** Wednesday, September 07, 2016 1:49 PM  
**To:** <toceanfd2@verizon.net>; <oako69@aol.com>; "Alan" <alandowling@optonline.net>; "chiefx3" <chiefx3@verizon.net>; "Jim Scolay" <redirish4@aol.com>  
**Subject:** FW: Ambulance

**From:** Dave Hiers [mailto:dhiers@tofd1.org]  
**Sent:** Wednesday, September 07, 2016 1:44 PM  
**To:** Earl H. Gifford  
**Cc:** BOFC; Craig Flannigan  
**Subject:** ambulance

Hi Earl,

Please pass this e-mail to your Board that the Board of Fire Commissioners, Fire District #1 wish to express an interest in the ambulance that was just replaced by your fire commissioners. Our ambulance, 37-1-57, is a 2002 Ford F450 with over 100,000 miles and is breaking down more frequently that we wish. Your ambulance does seem to be in good shape and one that could hold us for a while until we find a way to purchase one within the next 4-5 years or so. We would definitely be interested in your ambulance if available. If available, kindly contact me with the details as I will pass along to our Board. I wish like to thank the Fire Commissioners, Fire District #2 in advance for their consideration.

J David Hiers  
Fire District Administrator  
Township of Ocean Fire District #1  
Phone: 732-229-8059 x1  
Fax: 732-870-0946



**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF OCEAN, COUNTY OF MONMOUTH**

**Resolution**

**Closing of Meeting Pursuant to  
Open Public Meetings Act**

---

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

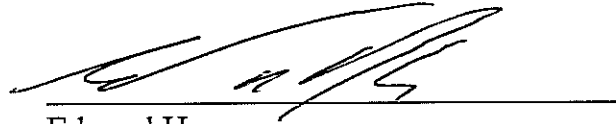
WHEREAS it was necessary for the Commissioners to discuss matters of personnel and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth as follows:

- (1) The meeting of September 21, 2016 is closed and will be reopened at such time as the discussion in executive session has been completed.
- (2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

Certification

I, Edward Horn, Acting Secretary of the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on September 21, 2016.



Edward Horn  
Acting Secretary

The foregoing resolution was introduced by Commissioner Gifford and it was seconded by Commissioner Scollay.

RECORD OF VOTE

Members	DOWLING	GIFFORD	HORN	O'CONNOR	SCOLLAY
Yes		T	T	T	T
No					
Not Voting					
Absent	T				

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF OCEAN, COUNTY OF MONMOUTH**

**Resolution #**

**Authorizing Disposal of Personal Property**

---

WHEREAS, the fire district is the owner of various personal property; and

WHEREAS, same is no longer needed for public use and is of minimal value;

and

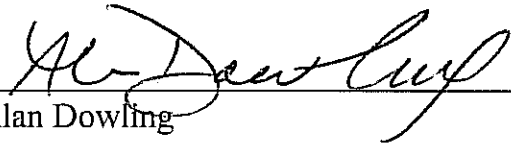
WHEREAS, the fire district wishes to dispose of same by either scrapping or destroying said personal property.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, as follows:

- (1) The various personal property listed in Schedule A attached hereto and made a part hereof shall either be scrapped or destroyed.

Certification

I, Alan Dowling, Secretary of the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on October 19, 2016.

  
Alan Dowling  
Secretary

The foregoing resolution was introduced by Commissioner Dowling and it was seconded by Commissioner Horn.

RECORD OF VOTE

Members	DOWLING	GIFFORD	HORN	O'CONNOR	SCOLLAY
Yes	T	T	T		T
No					
Not Voting					
Absent				T	



**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF OCEAN, COUNTY OF MONMOUTH**

**Resolution #**

**Authorizing Budget Transfers and/or  
Encumbrances Relative to 2016 Budget**

---

WHEREAS, the Commissioners are authorized to undertake various budget transfers and/or encumbrances by statute; and

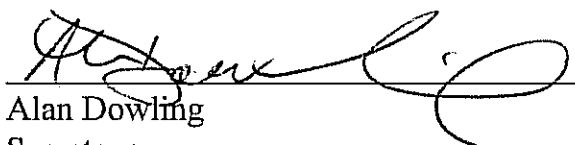
WHEREAS, it is necessary to undertake certain transfers and/or encumbrances.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, as follows:

(1) The budget transfers and/or encumbrances as reflected on Schedule A are hereby adopted.

Certification

I, Alan Dowling, Secretary of the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on November 16, 2016.

  
Alan Dowling  
Secretary

The foregoing resolution was introduced by Commissioner Gifford and it was seconded by Commissioner Dowling.

**RECORD OF VOTE**

<b>Members</b>	<b>DOWLING</b>	<b>GIFFORD</b>	<b>HORN</b>	<b>O'CONNOR</b>	<b>SCOLLAY</b>
<b>Yes</b>	T	T	T	T	T
<b>No</b>					
<b>Not Voting</b>					
<b>Absent</b>					

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF OCEAN, COUNTY OF MONMOUTH**

**Resolution #**

**Adoption of Temporary Budget for 2017**

---

WHEREAS, it has become necessary for the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, by resolution, to adopt a temporary budget to make appropriations and to provide for the period between the beginning of the fiscal year, January 1, 2017, and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 18, 2017.

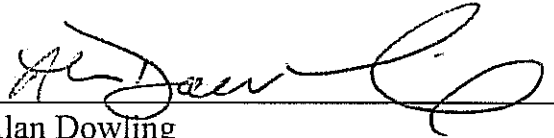
NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, as follows:

(1) A temporary budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above; the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.



Certification

I, Alan Dowling, Secretary of the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on November 16, 2016.

  
Alan Dowling  
Secretary

The foregoing resolution was introduced by Commissioner Gifford and it was seconded by Commissioner Dowling.

**RECORD OF VOTE**

<b>Members</b>	<b>DOWLING</b>	<b>GIFFORD</b>	<b>HORN</b>	<b>O'CONNOR</b>	<b>SCOLLAY</b>
<b>Yes</b>	T	T	T	T	T
<b>No</b>					
<b>Not Voting</b>					
<b>Absent</b>					

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF OCEAN, COUNTY OF MONMOUTH**

**Resolution #**

**Authorizing Award of Contract for Insurance Coverage**

---

WHEREAS, The Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, have determined that it is necessary to secure various insurance coverage pursuant to the documentation attached hereto and made a part hereof; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5, sets forth various exceptions to competitive bidding and specifically in subsection (1) (m), it is provided that insurance, including the purchase of insurance coverage and consultant services, is such an exception to competitive bidding, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-2(7) defines extraordinary, unspecifiable services as services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, and it is clear, therefore, that insurance clearly qualifies as an extraordinary, unspecifiable service, and it is, therefore, not subject to the requirements of competitive bidding; and

WHEREAS, the Commissioners did further determine that it was not reasonable, under the present circumstances, and was, in fact, not possible to receive various quotations relative to the insurance coverage and consultation services to be provided

hereunder as the requirements of N.J.A.C. 5:30-14.2 (B)(4)(i) and (ii) could not be satisfied under the present circumstances; and

WHEREAS, the subject resolution providing for the award of the subject contract for insurance coverage to be provided and the notice of award of said contract shall be available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5 (1)(a)(ii), provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of the contract; and

WHEREAS, the specific insurance coverage to be provided is as per the attached proposal submitted by VFIS and Amerihealth Casualty Services with the Commissioners providing payment for the premiums due thereon pursuant to the dictates of N.J.S.A. 40A:14-37.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, as follows:

- (1) VFIS. is hereby awarded a contract relative to the providing of insurance coverage as more specifically detailed in the documentation attached hereto and made a part hereof, for a total price per the attached Schedule A. This insurance coverage shall be provided in accordance with those terms and conditions as previously agreed to between the Commissioners and VFIS.
- (2) Amerihealth Casualty Services is hereby awarded a contract relative to the

providing of workers' compensation insurance coverage as more specifically detailed in the documentation attached hereto and made a part hereof, for a total price per the attached Schedule B. This insurance coverage shall be provided in accordance with those terms and conditions as previously agreed to between the Commissioners and Amerihealth Casualty Services.

- (3) By execution of this resolution, it is certified by the Treasurer of the Commissioners that funds have been provided for or will be available for the payment of the services to be provided hereunder.

Certification

I, Alan Dowling, Secretary of the Commissioners of Fire District No. 2 in the Township of Ocean, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on November 16, 2016.

  
Alan Dowling  
Secretary

The foregoing resolution was introduced by Commissioner Gifford and it was seconded by Commissioner Dowling.

RECORD OF VOTE

Members	DOWLING	GIFFORD	HORN	O'CONNOR	SCOLLAY
Yes	T	T	T	T	T
No					
Not Voting					
Absent					